

## 2018 ACMC Academy Program Overview and Highlights

### 1. ACMC Academy Program

- Summer internship for high school students interested in healthcare careers.
- Students gain hands-on, practical learning experiences. Students are placed in a variety of clinical settings, rotate assignments at least once during the program, have opportunities for short one-day placements, and participate in lunch-and-learn presentations that provide a well-rounded perspective of both clinical and nonclinical departments of the healthcare system.
- Culmination of the program is a “commencement” program during which students give a presentation on their experiences. Attendance and presentation are mandatory.
- All students who successfully complete the Academy program will earn a \$500 scholarship.
- Up to two (2) \$1,000 scholarships will be awarded competitively to the two participants who demonstrate the best performance throughout the program.

### 2. Eligibility

- Students must attend a public or private high school located in Ashtabula County, Ohio.
- Students must be entering 11<sup>th</sup> or 12<sup>th</sup> grade for the 2018-19 school year.
- Overall GPA of 3.0
- No more than 3 absences/tardies in the previous semester.

### 3. ACMC Academy 2018 Program Dates

- Applications: Due March 30
- ACMC Application Review: April 2-6
- Candidate interviews: April 9 – May 4  
*\*When several candidates are being interviewed from same school, we will request to schedule interviews at the school during. Other interviews may be scheduled at ACMC.*
- Participant Notification: weeks of May 7 and May 14
- Summer Program Dates: Monday, June 11<sup>th</sup> and Tuesday June 12<sup>th</sup> – Orientation  
Tuesday, June 12<sup>th</sup> – Wednesday, August 1<sup>st</sup> - Program experience schedule  
(Tues-Wed-Thurs “work” week schedule)
- “Commencement” Dinner – Wednesday, August 1<sup>st</sup>.

#### 4. The Application

- Applications are available through school guidance counselors and on the ACMC website. ([www.acmchealth.org/foundation](http://www.acmchealth.org/foundation)).
- Application Form – to be completed by the student. Parent/guardian permission and signature is required. Student essays should be hand-written, neatly printed and limited to the space provided.
- Application Submission – completed application forms can be submitted via US postal mail to the contact address below. Applications not postmarked by the March 30 deadline will be considered late and will not be accepted. Applications can also be delivered in person to the physical address, or scanned and emailed to [tami.netkowicz@acmchealth.org](mailto:tami.netkowicz@acmchealth.org) by 4:30 pm on March 30.
- Official transcript documenting GPA, absences and tardies – must be received by ACMC in a school-sealed envelope or emailed directly from a school official. ***\*It is the applicant's responsibility to request this document and ensure that it is received by ACMC prior to the application deadline. Note: The application due date may fall during your school's Spring Break.***
- Letter of recommendation from science (or Health Care Academy) teacher – must be received by ACMC in a school-sealed envelope or emailed directly from a school official. ***\*It is the applicant's responsibility to request this document and ensure that it is received by ACMC prior to the application deadline. Note: The application due date may fall during your school's Spring Break.***
- **DEADLINE – FRIDAY, MARCH 30, 2018**

#### 5. Applicant Selection

- The selection process is competitive. Applicants will be selected based on a variety of criteria. The ACMC Academy Program Committee strives to select participants who are the most qualified, who will fully benefit from the experience, and who will also serve ACMC and our patients well.

#### 6. Contact:

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***Thank you for your participation and support of this program!***